



# Endocavity Probe Disinfection Checklist

This checklist is only a suggestion. Please conform to your Infection Control policies.

<input type="checkbox"/>	<b>Review All Instructions:</b> Probe Manufacturer's, GUS® Disinfection Soak Station™ Manual, Facility's Infection Control Policies, Disinfectant Manufacturer's Instructions for Use.
<input type="checkbox"/>	<b>Personal Protective Equipment (PPE).</b> Follow disinfectant manufacturer's instructions for use.
<input type="checkbox"/>	<b>Pre-Clean Endocavity Probe per AIUM Guidelines:</b>
<input type="checkbox"/>	Remove probe cover and use running water to remove any gel or debris from probe.
<input type="checkbox"/>	Dampen soft cloth/soft brush to thoroughly cleanse probe with mild non-abrasive detergent or <b>CIVCO's Enzymatic Cleaner</b> .
<input type="checkbox"/>	Rinse probe thoroughly with running water and dry with <b>CIVCO's Lint-Free Dry Wipe</b> .
<input type="checkbox"/>	Visually inspect entire probe to make sure that it's clean.
<input type="checkbox"/>	<b>High-Level Disinfection (HLD) of Endocavity Probe:</b>
<input type="checkbox"/>	Confirm that the GUS Disinfection Soak Station is ON before opening door and removing caps.
<input type="checkbox"/>	Take temperature using <b>CIVCO's Infrared Thermometer</b> , perform MRC test and log results onto High Level Disinfection Log. (Find at CIVCO.com)
<input type="checkbox"/>	Place the electrical connector on the top padded compartment or leave connected to ultrasound machine.
<input type="checkbox"/>	Gently place probe into HLD container & insert cable into grip clip by depressing blue tab. (See GUS instructions for more info)
<input type="checkbox"/>	Use <b>CIVCO's Count Down Timer</b> to calculate soak time. Soak time is dependent on your high-level disinfectant. (Follow facility & disinfectant instructions)
<input type="checkbox"/>	<b>Rinse and Dry Endocavity Probe:</b>
<input type="checkbox"/>	The first rinse is performed in the 'initial rinse' container in the GUS station to avoid off-gassing and drips.
<input type="checkbox"/>	After disinfection, push the blue tab back and slowly remove the probe and carefully place probe into rinse container.
<input type="checkbox"/>	<b>For OPA/Glutaraldehyde:</b> These HLDs require 3 separate large volume rinses. Follow probe and disinfectant manufacturers' rinsing instructions. After rinsing with water, carefully dry probe using <b>CIVCO's Lint-Free Dry Wipe</b> .
<input type="checkbox"/>	<b>For Hydrogen Peroxide:</b> Move probe to rinse container, and rinse according to disinfectant manufacturer's instructions. After rinsing with water, carefully dry probe using <b>CIVCO's Lint-Free Dry Wipe</b> .
<input type="checkbox"/>	<b>Store Endocavity Probe per The Joint Commission's Recommendation:</b>
<input type="checkbox"/>	Hang probes vertically in a <b>CIVCO Storage System</b> in order to maintain a clean, dry environment.
<input type="checkbox"/>	<b>GUS Daily Cleaning:</b>
<input type="checkbox"/>	Make sure the cap on the HLD container is on securely, then turn GUS station OFF and disconnect power cord.
<input type="checkbox"/>	Use a mild, non-abrasive detergent on a soft cloth to wipe down any drips and dry thoroughly.
<input type="checkbox"/>	Wash and refill the rinse water container. Plug GUS power cord back in and turn ON.
<input type="checkbox"/>	<b>Disinfectant Disposal:</b> Neutralization is required in some states and municipalities. Check with your local water authority.
<input type="checkbox"/>	<b>For OPA/Glutaraldehyde:</b> While the GUS is ON, slowly pour a bottle of Glute-Out® Neutralizer (NG-QT) into HLD container. After 5 minutes, the disinfectant is neutralized. Secure container cap and go to sink to dispose with running water.
<input type="checkbox"/>	<b>For Hydrogen Peroxide:</b> First remove OXID-OUT® (NO-QT) bottle cap and fill bottle with water. Replace cap and shake well. Pour contents into a 2-liter bowl and immediately pour in hydrogen peroxide from GUS container. Dispose down drain with running water.
<input type="checkbox"/>	Wash and rinse container thoroughly to remove any residual neutralizer.
<input type="checkbox"/>	<b>Filling the High-Level Disinfectant (HLD) Containers:</b>
<input type="checkbox"/>	Refill HLD at the GUS station while it is ON. Pour HLD into the HLD container up to the lower shoulder.
<input type="checkbox"/>	<b>GUS Filter Replacement: Change Filter every 6 months in keeping with manufacturer instructions for use.</b>

VISIT CIVCO.COM OR CALL 800.445.6741 FOR YOUR REPROCESSING EQUIPMENT AND ACCESSORIES